



The Constitution of Treff-End Organisation

➤ Preamble

- As a Non-profit organization inspired by the Christian faith, we primarily seek to create awareness and preparation in Jesus' personal return. We respect Article 60 to 79 of the Swiss Civil Code on Non-profit Organization.
- While doing that, we trust God to guide us in common initiatives to meet one another's needs.

➤ Article I: Name/Abbreviation/Logo/Slogan/Headquarters

- **Section 1:** The organization shall be called **Treff-End Organization**.
- **Section 2:** Treff-End Organization shall be abbreviated **Treff-End**.
- **Section 3:** Treff-End's Logo shall be:



- **Section 4:** Treff-End's slogan shall be; **Implementing Great Ideas**. We can change the slogan to suit our work.
- **Section 5:** Treff-End's headquarter is in – **Riehen, Switzerland**.

➤ Article II: Vision of Treff-End

- **Section 1:** Vision Statement of Treff-End – **Equipping the Next Generations**.
- **Section 2:** Explanation of Treff-End's Vision – Treff-End shall help its customers answer two questions in life. Paul asked God the same questions in Acts 9:5-6.
 - **Who are you Lord?**
 - **Lord, what do You want me to do?**
- **Section 3:** To achieve its vision, Treff-End shall work in concert with people, collaborate in creative endeavours, encourage, inspire, motivate and contribute to their spiritual and physical wellbeing.
- **Section 4:** To achieve its objectives, Treff-End shall develop and run businesses wherever God leads to raise finances to get the required resources.
- **Section 5:** Treff-End's vision on a diagram:





➤ **Article III: Treff-End's Mission Statement**

- Treff-End's mission statement shall be *Implementing Great Ideas*.

➤ **Article IV: Values of Treff-End**

- **Section 1: We're Authentic**: God inspires us. He guides our endeavors.
- **Section 2: We're Accountable**: We're accountable to all our customers. We value integrity and transparency.
- **Section 3: We're Humble & Respect Others**: We're servants. We esteem others better than ourselves.
- **Section 4: We're Patient & Endure All Things**: We all have gifts. We learn from each other to better serve one another.
- **Section 5: We Walk In Love**: Jesus is the engine that keeps us moving.
- **Section 6: We Walk By Faith Not By Sight**: No, we can't afford to rely on our strength.
- **Section 7: We Won't Compromise Our Faith In God**: Our relationship with Jesus is priority. We seek to know His will before we act.

➤ **Article V: Faith Statement of Treff-End**

- We believe the Holy Bible is the inspired word of God, the infallible rule of faith and conduct.
- We believe in God the Father, Son and Holy Spirit.
- We believe Jesus Christ, the only begotten Son of God, was conceived of the Holy Spirit, born of the Virgin Mary, was crucified, died, resurrected and ascended into heaven. Jesus is true God and true man.
- We believe that through His shed blood, Jesus Christ redeemed humankind from the curse of the law.
- We believe in the personal salvation of believers through faith in Jesus Christ.
- We believe in water baptism, in the Baptism in the Holy Spirit as distinct from the New Birth, in speaking with tongues as the Spirit of God gives utterance (Acts 2:4), in the gifts of the Spirit, and the evidence of the fruit of the Spirit. We believe these are available to believers.
- We believe in the Christian's hope: the personal return of the Lord Jesus Christ.
- We believe hell, a place of torment, is as real as heaven, a place of eternal joy. After death, there's no possibility for repentance.
- We believe in the resurrection of the dead, the eternal happiness of the saved, and the eternal punishment of the lost.

➤ **Article VI: Resources & Uses**

- **Section 1**: Treff-End shall get resources from freewill donations and contributions. Treff-End will use funds and resources to achieve its objectives.
- **Section 2**: Treff-End shall raise finances through businesses to finance its activities.
- **Section 3**: Treff-End may seek additional funding, grants or support from foundations and donor organizations of the same interest to realize specific projects.
- **Section 4**: Treff-End may gain property under the name of the organization to facilitate its operations.



➤ Article VII: Membership

- **Section 1:** Membership of Treff-End shall be open to committed Christian who adhere to its purpose.
- **Section 2:** Treff-End shall have two types of membership:
 - **Board Members:** They form the core of the organization. They plan and coordinate Treff-End's activities.
 - **Associate Members:** They implementation Treff-End's activities in the field.
- **Section 3:** Membership and position in Treff-End does not give anyone authority. All members shall depend on the Holy Spirit, help one another, serve in truth, in spirit and in love.
- **Section 4:** Board members shall reserve the right to end the membership of anyone who does not work towards achieving Treff-End's goals. All members have a free will to end their membership if they find it worth. Should any member desire to end his/her membership with Treff-End, he/she must address a letter to the board, stating the reasons, at least one month before resigning.
- **Section 5:** Board members must be Born Again Christians and at least 18 years of age.
- **Section 6:** Treff-End shall never seek membership dues from any Christian who wants to join or work for the organization.
- **Section 7:** Anyone who wishes to join Treff-End must see himself/herself as the Lord's worker. All members are primarily volunteers working to accomplish the purpose of the organization. Teamwork shall be the essential quality of all members. The chief guide in all undertakings shall be the Holy Spirit. Members should be loyal to the voice of the Holy Spirit and walk in love in other to shine as lights in the world.
- **Section 8:** Membership Cards may be produced by the organization and given to members if necessary.

Article VIII: Organs

- **Section 1:** Treff-End's organs are:
 - End of year meeting
 - A committee
 - The auditor

Article IX: Functions of the End-of-Year Meeting

- **Section 1:** The board members shall choose The leadership of Treff-End to one-year terms at the End-of-Year meeting. The current president shall determine the date and time for the meeting and shall announce them to board members at least two weeks in advance. They shall make the choices through election, balloting or other means as the Holy Spirit leads.
- **Section 2:** The leadership team shall be composed of the President, the Secretary, the Treasurer and Branch managers.
- **Section 3:** The End-of-Year meeting, also known as the general assembly, is held at the end of every year. Board members shall hold one preparation meeting in which all topics to be addressed at the



end-of-year meeting shall be selected. The preparation meeting shall be held at least two weeks before the end-of-year meeting date. Participation at the end-of-year meeting is obligatory to all board members of the organisation. Any incapability of attending this meeting must be communicated in written format at least two weeks before the meeting date. The letter should clearly state the reasons for not being able to attend the end-of-year meeting.

- **Section 4:** The following topics shall form the core of the End-of-Year meeting:
 - Modifications of the constitution (if necessary)
 - Admission and expulsion of members
 - Selection of the next leadership team
 - Annual budget if applicable
 - Examination of end of year reports (from the current leadership team)
 - Strategic planning and projects for the next year
 - Other important topics

Article X: Structure & Functions of the Committee

- **Section 1:** The Committee shall comprise of a mixture of board members and associate members. The number of representatives will be determined at every End-of-Year meeting.
- **Section 2:** The Committee shall ensure that activities are geared towards achieving the goals of the organisation. The committee shall closely monitor and evaluate decisions from the End-of-Year meeting at all levels. The committee shall propose measures to be taken based on their findings in all activities and examine the future strategic direction of the organization.

Article XI: Functions of the Auditor

- **Section 1:** The auditor shall play the role of the secretariat. The auditor and his team are responsible for keeping accurate records of End-of-Year meetings, findings and proposals from the committee, progress of all organizational activities and all financial reports.
- **Section 2:** The Auditor shall publish weekly, monthly and yearly report of Treff-End's activities, findings and statistics where applicable.

Article XII: Treff-End's Relations with Other Organizations

- **Section 1:** Treff-End may cooperate with other humanitarian organizations, churches, foundations, institutions, ministries, governments, associations or group of individuals whose interests and activities relate to its purpose.
- **Section 2:** Treff-End shall be open to partnerships with other Christian organizations, churches, foundations and institutions with a related purpose.

Article XIII: Amendments of this Constitution

- **Section 1:** This Constitution may be prayerfully amended by the Board Members under the guidance of the Holy Spirit. The amendment process takes place during the end of year meeting.

Article XIV: By-Laws



- **Section 1:** It is the hope of Treff-End Organization that the faith we have in Jesus Christ as Christians willing to serve the Lord with our whole lives, negates the need for formal rules and regulations beyond this amendable constitution.

Article XV: Treff-End's Principles of Operation & Code of Conduct

- **Section 1:** The principles of operation of Treff-End shall include the following:
 - Depend on the Holy Spirit in all undertakings.
 - Walk by faith, not by sight.
 - Whatever we do, we do primarily for God, not man.
 - Walk in love always, even in the midst of persecution.
 - Avoid discrimination, tribalism, racism and partiality.
 - Treff-End or individual members shall not involve in illegal/ungodly activities, such as acquisition of stolen & illegal property, violation of tax rules (if applicable), human exploitation, etc. Members must be devoted to service and endeavour to be faithful to God.
 - All Treff-End members shall be expected to develop and improve their communication skills.
- **Section 2:** No compromise of Treff-End's values, principles and code of conduct shall be tolerated.

Article XVI: Interpretation of This Constitution

- **Section 1:** The English, Swahili, French, German, Italian and Spanish texts of this constitution shall be regarded as equally authoritative.

Article XVII: Entry into Force

- **Section 1:** This Constitution shall come into force immediately after it is accepted and signed by the current board members.

4th of January, 2016